

Government of India
Ministry of Commerce & Industry
Department for Promotion of Industry and Internal Trade
(IEM Section)

Udyog Bhawan, New Delhi
 Dated: 2 January, 2024

OFFICE MEMORANDUM

Subject: Standard Operating Procedure (SoP) for the Amendments in Part-B, Cancellation of IEM and Issue of duplicate IEM-reg.

The undersigned is directed to state that this Department is receiving several applications from companies requesting for Amendments in Part-B, Cancellation of Industrial Entrepreneur Memorandum (IEM) and issuance of duplicate IEM.

2. In this regard, the requests have been considered and it is decided that the following Standard Operating Procedure(SOP) will be adopted for the indicated purposes:

Sl. No.	Purpose	Mandatory documents
1.	Amendments in Part B IEM acknowledgements	Request Letter from applicant on company's letter head signed by authorized officer giving specific reasons for changes to be incorporated. Amendments will be done after getting approval of concerned AS/JS.
2.	Cancellation of IEM acknowledgements.	Request letter from applicant on company's letter head signed by authorized officer giving specific reasons for cancellation, along with a copy of original IEM. Cancellation letter will be issued after approval of concerned AS/JS.
3.	Issuance of duplicate copy of IEM Part A and Part B.	Request letter from applicant on company's letter head signed by authorized officer along with an undertaking that if original document is found in future, duplicate copy will be surrendered back to this Department. Duplicate copy will be issued after getting approval of concerned AS/JS.

/39258/2024

3. It is hereby circulated for information and compliance.
4. This issues with the approval of Competent Authority.


(Sushil Kumar)
Under Secretary

Copy to: -

1. NIC -for uploading ^{on} the Department's website immediately.
2. M/s Net Prophets Cyber Works Pvt Ltd -for uploading on the G2B

Portal.

Copy for information to: -

1. PS to SIIT.
2. PS to JS(BD).
3. PS to JD(PJ)

P-41014/11/2024-IEMDATA
Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade
(IEM Section)

Udyog Bhawan, New Delhi.
Dated 28 June, 2024.

OFFICE MEMORANDUM

Subject: Standard Operating Procedure (SOP) for de-recognize/deletion of IEM Acknowledgements and inserting unit of capacity i.r.o item Sugar in TCD -reg.

In continuation of Standard Operating Procedures (SOPs) dated 2nd January, 2024 issued by the Department vide O.M No. P-41014/25/2023-IEMDATA, the Department hereby issue SoPs for de-recognize/delete of IEM Acknowledgements and inserting unit of capacity i.r.o item Sugar in TCD, as below:

Sl. No	Purpose	Standard Operating Procedures adopted
1.	De-recognize/ deletion of IEM related to Sugar Manufacturing Units from the Database.	On the recommendation of Directorate of Sugar to de-recognize/delete the IEM of Sugar Manufacturing Unit(s), as per the Sugar Control Order-1966, the Department would comply with the same and de-recognize/ delete the said IEM from the database with the approval of the competent authority. (Reference Directorate of Sugar's OM No. F-8/5/2024-ST (386237) - 189 dated 10th May, 2024)
2.	Unit/capacity i.r.o item Sugar.	The new IEMs/Amendments(s) in IEM's of Sugar, the capacity/unit of Sugar will be inserted in "TCD" (Ton's cane per day) only. Further, for item Sugar, the applicable codes of NIC i.e. 10721 and 2060 will show the unit of Sugar in TCD only on the G2B portal.

2. The above SoP(s) is circulated for information and compliance.

3. This issues with the approval of Competent Authority.

Encls.: As above.


(Sushil Kumar)

Under Secretary to the Government of India

To

Department of Food and Public Distribution,
(Shri Sangeet, Director),
Directorate of Sugar and Vegetable Oils, Krishi Bhawan, New Delhi. w.e.t.
Office Memorandum No. F 8/5/2024-ST (386237)-189 dated 10th May, 2024

Copy to: -

1. NIC- for uploading on the Department's website immediately.
2. M/s Net Prophets Cyber Works Pvt. Ltd. - for uploading on the G2B Portal.

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