

**INDICATIVE CHECKLIST / DOCUMENTS REQUIRED FOR FILING APPLICATION
FOR GRANT OF
INDUSTRIAL LICENCE UNDER THE IDR ACT, 1951**

S. No.	Particulars
1.	License Type Fresh/ Expansion
2.	Previously Issued Copy of License (if the Company has shown Existing Capacity & date of Validity of the Existing License)
3.	Items to be manufactured with capacity
4.	Details of manufacturing process of the proposed items
5.	Address of the Unit (Registered office address)
6.	Memorandum of Association (MoA) of the company
7.	Articles of Association (AOA) of the company
8.	Mention of the proposed items to be manufactured in the Object clause of MoA
9.	Certificate of Registration of the company
10.	Certified copy of the board resolution for making an application under the Act along with full particulars of the authorized signatory.
11.	Details of Directors and Shareholders
12.	Aadhaar Card and PAN card of all the Directors of the Company
13.	Proof of Residence of all the Directors
14.	Signed MHA security clearance proforma (proforma available on the G2B portal) along with Self-Declaration
15.	Duly filled DoDP Annexure (proforma available on the G2B portal)
16.	Infusion of FDI (Yes/No)
17.	Duly filled FDI Declarations (proforma available on the G2B portal)
18.	FDI of the Holding Company, if any.
19.	Signed declaration stating that the company abides by the Press Note No. 3 (2020 Series) dated 17.04.2020 issued by DPIIT (format provided on the G2B portal)
20.	Signed Declaration of Country Concern (format available on the G2B portal)
21.	Existing and Proposed employment details
22.	Existing and Proposed Investment of the project.
23.	Planned turnover for next 5 years.
24.	Exact address and location of the Industrial Unit
25.	Proof of the Industrial unit land: <ul style="list-style-type: none"> • Industrial land must be owned in the name of the company; or, • Industrial land must be on a lease for not less than 30 years and free of encumbrances • Documents supporting the land use – Industrial

**INDICATIVE CHECKLIST / DOCUMENTS REQUIRED FOR FILING APPLICATION
FOR GRANT OF
INDUSTRIAL LICENCE UNDER THE ARMS ACT, 1959**

S. No.	Particulars
1.	License Type Fresh/ Expansion
2.	Previously Issued Copy of License (if the Company has shown Existing Capacity & date of Validity of the Existing License)
3.	Items to be manufactured with capacity
4.	Memorandum of Association (MoA) of the company
5.	Article of Association (AOA) of the company
6.	Mention of the proposed items to be manufactured in the Object clause of MoA
7.	Certificate of Registration of Company under the Companies Act, 2013
8.	<p>Identification Proof of all Directors and responsible persons: Aadhar Card.</p> <p>In case the director or the responsible person does not have Aadhar card, a written declaration in the form of an Affidavit in this regard along with an alternative identification card or Permanent Account Number (PAN) card or official Identity Card may be provided.</p>
9.	<p>Residence Proof of all the directors and responsible person.</p> <p>In case the director or responsible person does not have Aadhaar Card or Passport, alternative residence proof, which may include Voter's ID, Electricity Bill or Landline Telephone Bill or Rent Deed or Lease Deed or Property documents or other Document to the satisfaction of the licensing Authority.</p>
10.	Duly filled MHA Security clearance proforma (proforma available on the G2B portal) along with self-declaration of criminal cases in respect of all the Directors and responsible person
11.	Declaration that the security guidelines as contained in the security manual prepared by the Ministry of Defence, DoDP, for licensed defence industries shall be fully complied with.
12.	Photographs of all the directors and responsible person.
13.	Copy of the latest balance sheet of the company and audited copy of Net-worth Certificate duly certified by a Chartered Accountant.
14.	Estimated project outlay and means of finance for funding the project duly certified by a Chartered Accountant.
15.	Certified copy of the board resolution for making an application under these rules along with full particulars of the responsible person authorized to sign the same.
16.	<p>Proof of the Industrial unit land:</p> <ul style="list-style-type: none"> • Industrial land must be owned in the name of the company; or, • Industrial land must be on a lease for not less than 30 years and free of encumbrances • Documents supporting the land use – Industrial
17.	Signed Declaration of Country of Concern stating that the company abides by the Press Note No. 3(2020 Series) dated 17.04.2020

	issued by DPIIT
18.	Duly filled FDI Annexure (proforma available on the G2B portal) along with the FDI details of Parent/Holding Company, if any.
19.	Duly filled FDI Declarations (proforma available on the G2B portal)
20.	Declaration of FEMA
21.	Planned turnover for next 5 years.
22.	Proposed Investment in the project.
23.	Declaration that the item proposed for production have no infringement of patents or copy rights.